

**DEVELOPMENT REVIEW COMMITTEE  
MEETING  
DECEMBER 14, 2018**

- MEMBERS PRESENT:** David Hilston, Chairman  
Randy Cole, Chief Building Official  
Lisa Hannon, Zoning Official  
Tom Jackson, Utilities Director  
Jennifer Molnar, Fire Marshal  
Norman Nahra, Police Lieutenant
- MEMBERS ABSENT:** Lisa Sposito, Senior Project Manager
- OTHERS PRESENT:** David McCarty, Code Compliance Supervisor

**CALL TO ORDER/ANNOUNCEMENTS**

- A. Roll Call
- B. Next Scheduled Meeting
- 1. December 28, 2018

**CITIZENS COMMENTS ON AGENDA ITEMS ONLY**

- There were none.

**APPROVAL OF MINUTES**

- A. November 30, 2018
- Ms. Molnar MOVED, Mr. Jackson SECONDED approval of the November 30, 2018 minutes. MOTION CARRIED UNANIMOUSLY.

**NEW BUSINESS**

- A. DD-04-18 – Village Brewhouse Doggie Dining Request
- Ms. Hannon announced the request would allow canines in the outdoor patio area, explaining adherence to City and State regulations was required.
- Ms. Molnar MOVED, Mr. Jackson SECONDED approval of DD-04-18. MOTION CARRIED UNANIMOUSLY.

**Note: Item B was heard following Item C.**

- B. Event Permit: 18-150514; Reverend Dr. Martin Luther King Jr. Day Parade; January 21, 2019; Charlotte Harbor Event & Conference Center; 75 Taylor Street to Cooper Street Recreation Center
- Ms. Hannon reviewed the proposed parade route, as delineated in the agenda material, requesting a letter of authorization from the Charlotte Harbor Event & Conference Center (Event Center).
- Reverend Ellison Haddock, applicant, clarified staging would occur in the streets by the Event Center.

- Ms. Hannon requested Reverend Haddock coordinate with Mr. Dave Meyers, Traffic Control Technician, and the Police Department to ensure maintenance of traffic.
  - Mr. Nahra stated in-kind services would be provided.
  - Ms. Hannon advised a Florida Department of Transportation Permit was required, explaining Reverend Haddock would be required to sign same.
  - Ms. Molnar MOVED, Mr. Jackson SECONDED approval of Event Permit #18-150514 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.
- C. Event Permit: 18-150511; Charlotte Harbor Chili, Beer & Blues Fest; January 26, 2019; Laishley Park
- Ms. Hannon displayed an overhead of the proposed site plan, as delineated in the agenda material, noting closure of the Harborwalk was requested. She stated the Public Works Department could provide and install detour signs if desired, then requesting copies of the Certificate of Insurance naming the City as additional insured and the alcoholic beverage license.
  - Ms. Molnar advised a tent permit and a Fire Department standby detail were required.
  - Mr. Nahra inquired as to anticipated peak attendance.
  - Mr. Jerry Cleffi, event organizer, estimated 1,000.
  - Mr. Nahra stated a one-officer police detail was required.
  - Ms. Molnar MOVED, Mr. Jackson SECONDED approval of Event Permit #18-150511 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.

**ADJOURNMENT**

- Meeting Adjourned: 9:05 a.m.

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David Hilston, Chairman

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Sara Welch, Recording Secretary